

REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie

PRESIDENCE DE LA REPUBLIQUE

MINISTERE DES MARCHES PUBLICS

SECRETARIAT GENERAL

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No. LC/PR/MINMAP/SG/CV

REPUBLIC OF CAMEROON  
Peace-Work-Fatherland

PRESIDENCY OF THE REPUBLIC

MINISTRY OF PUBLIC CONTRACTS

SECRETARIAT GENERAL

Yaounde 14 OCT 2020

*The Minister Delegate,*

Ref : Decree No 2018/366 of 20 June 2018 to institute the

Public Contracts Code, Article 19 (1).

To all Chairpersons of:

- Public Contracts Central Control Boards;
- Internal;
- Special;
- Regional; and
- Divisional public Tenders Boards.

**Subject :** Systematic preparation and transmission of quarterly reports of Contract Boards activities.-

My attention has been drawn to the recurrent failure to comply with the regulatory duty to submit quarterly activity reports of Contract Boards, all categories included, by a good number of Chairpersons of these technical support organs.

In fact, notwithstanding the provisions of Article 19 (1), 4<sup>th</sup> indent, which prescribe that “... *the Chairperson shall prepare and submit a quarterly progress report to the Minister of Public Contracts and the public contracts regulatory body.*”, Some Contract Board Chairpersons neither prepare nor submit the activity report concerned to whom it may concern. Others submit it half-yearly or annually or even submit it exclusively to either ARMP or MINMAP.

This practice is not only in violation of the regulations, notably the aforementioned provisions of the Public Contracts Code, but equally portrays indiscipline which is detrimental to the proper functioning of Public Contract Boards.

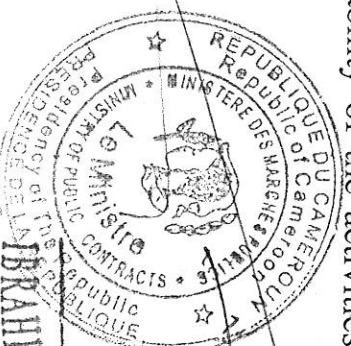
This could have a negative impact on the entire public contracts system, in the sense that failure to effectively monitor the activities of the Boards which are at the heart of contract award, essential segment of the said system, does not allow the Authority in charge of Public Contracts and the organ in charge of regulation to fully play their respective role as guarantor and supervisor of this system.

In this regard, I hereby engage each Chairperson of a Central Contract Control Board and each Chairperson of (Internal, Special, Regional and Divisional) Tenders Board to strictly comply with the aforementioned referenced article by systematically preparing and submitting, at the end of each quarter, the required activity report.

Any subsequent breach of this regulatory duty therefore shall expose the guilty Chairperson (s) to the appropriate sanction which the Authority in charge of Public Contracts may deem necessary to impose on the concerned.

I attach great importance to the implementation of this Circular-Letter whose strict observance is a guarantee of legibility and traceability of the activities of Public Contract Control Boards and Public Tenders Boards.-

**Copies :** - MINSTATE-SG/PR (REPORT)  
- SG/PM (INFORMATION)



IBRAHIM TALPA MALLA